

Regular Meeting of the Board of Directors of Nueces County Water Control and Improvement District #3 held in their office, 501 East Main Street, Robstown, Texas, on February 15, 2024 at 6:00 p.m.

**Present:**

Ronnie Salinas, President  
Richard Villarreal, Vice-President  
Joey Rodriguez, Director

Marcos Alaniz, District Manager  
Hector Benavides, Distribution Superintendent  
Steve Robledo, Water Production Superintendent  
Lisa Benavides, Admin Assistant  
Armando Gonzalez, Attorney

**Absent:**

Ramiro Alejandro  
Rene Vela  
Addie Salinas-Hollers, Mgr of Finance & Admin.Svc.

Meeting was called to order by President Salinas at 6:03 p.m.

1. A motion was made by Director Villarreal with a second by Director Vela to approve the minutes of January 9, 2024 and January 25, 2024, with change made to the Minutes dated January 9, 2024. All voted aye.

2. A motion was made by Director Vela with a second by Director Villarreal to approve the accounts payable. All voted aye.

3. Departmental Reports.

**a. Filter Plant – Steve Robledo, Water Production Superintendent**

Communications Pole

a. On Sunday, 02/04/2024, the communications pole at our plant collapsed, resulting in a loss of communication with both our south elevated tank and the booster station. Heirholzer Engineering arrived the following day to address the issue. They successfully replaced the antenna for our elevated tanks, restoring communication functionality.

**b. Water Distribution Operations – Hector Benavidez, Distribution Superintendent**

Casa Blanca 2” waterline project:

All 2” lines have been tied into the 6” transmission line on Messer.

Messer 6” transmission line:

The transmission line has been completed.

Water District and City of Robstown (city clean-up)

500 Blk of Marie

909 Ruben Chavez

707 Iowa

**c. Financial and Administrative – prepared by Addie Salinas Hollers – Manager of Administration Svc** reported by Marcos Alaniz, District Manager

**1. Financial Statement:**

December

- Revenues: \$466,236.51
  - Expenses: \$584,978.55
  - Revenues over Expenses: \$118,742.04
- W/Cap = \$62,820.26

*Recommended \$90,000 or greater benchmark for Revenues over Expenses has not been met.*

**2. Disbursements from the Revenue Notes, Series 2023 were as follows:**

**Schedule of Disbursements for Water Improvement Projects**

Date	Vendor	Disbursements	Project
	<b>Balance Forward</b>	<b>\$ 1,026,232.92</b>	
1/19/2024	GPM-3rd Draw	\$ 25,000.00	Casa Blanca Project II
	Ferguson	\$ 1,379.20	Casa Blanca Project II
	Garcia's Dump Truck	\$ 1,125.00	Casa Blanca Project II
	Wright Materials	\$ 951.69	Casa Blanca Project II
2/2/2024	GPM - 4th Draw, Change Order	\$ 53,025.00	Casa Blanca Project II
	Ferguson	\$ 409.92	Casa Blanca Project II
2/9/2024	Ferguson	\$ 244.22	Messer
	GPM-Mobilization	\$ 25,000.00	Messer
	GPM-Final Draw	\$ 20,908.00	Casa Blanca Project II
	<b>Available Balance</b>	<b>\$ 898,189.89</b>	

3. Staff Development Day – February 19, 2024.

Employees will go bowling at Bowlero-Corpus Christi for employee team building.

4. A motion was made by Director Villarreal with a second by Director Rodriguez to Order Election to be held on May 4, 2024, for the purpose of electing two (2) directors. *All voted aye.*

5. A motion was made by Director Villarreal with a second by Director Rodriguez to approve District's Investment Policy. *All voted Aye.*

6. A motion was made by Director Villarreal with a second by Director Rodriguez to approve District's Capitalization Policy. *All voted Aye.*

7. A motion was made by Director Villarreal with a second by Director Rodriguez to approve Employees Cost of Living Increase. *All voted Aye.*

8. A motion was made by Director Villarreal with a second by Director Rodriguez for the Board of Directors to **Enter** Executive Session at 6:34 p.m. *All voted aye.*

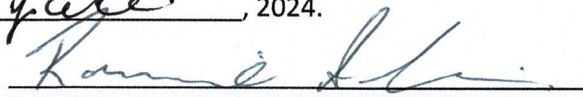
*A motion was made by Director Rodriguez with a second by Director Villarreal for the Board of Directors to **reconvene** from Executive Session at 7:14 p.m. All voted aye.*

9. Executive Session – no action required.

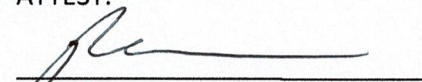
10. A motion was made by Director Rodriguez with a second by Director Villarreal to adjourn. *All voted aye.*

*Meeting was adjourned at 7:15 p.m.*

Read and approved this 11 day of June, 2024.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

**Certified Agenda of Closed Executive Session**

Meeting of Tuesday, February 15, 2024

**Statement of beginning of closed session.**

The presiding officer announced at the beginning of the executive session:

"The Board of Directors will convene in Executive Session pursuant to Section 551.071 and 551.074 of the Texas Government Code."

The Board of Directors convened in an executive session, beginning at 6:34 p.m. on February 15, 2024, in accordance with the Texas Open Meetings Act.

**Subjects discussed in the session closed to the public:**

- a. To deliberate, the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. To consult with the District's attorney.

**Statement at end of closed session.**

The presiding officer announced at the end of the executive session:

"No action will be taken as a result of the discussions in the Executive Session."

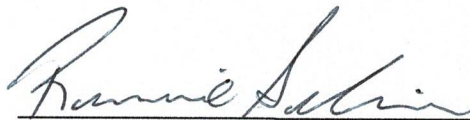
"The Board of Directors ended its executive session at 7:14 p.m. on February 15, 2024."

**Record of further action taken, if any, on above items in the subsequent open session:**

No action was taken as a result of the discussions in the Executive Session.

**Certification by presiding officer:**

I hereby certify that the foregoing is a true and correct record of the proceedings on the above date.



**Ronnie Salinas, Board President**

**Confidential:** No one shall, without lawful authority, knowingly make public this certified agenda of a closed or executive session. A person who violates this subsection shall be guilty of a Class B misdemeanor and further shall be liable to any party injured or damaged thereby. Texas Revised Civil Statutes, G.C. § 551.071