

Regular Meeting of the Board of Directors of Nueces County Water Control and Improvement District #3 held in their office at 501 East Main Street, Robstown, Texas, on **Saturday, February 15, 2025 at 11:00 a.m.**

Present:

Ramiro Alejandro, President	Marcos Alaniz, District Manager
Richard Villarreal, Vice-President	Addie Salinas-Hollers, Mgr. of Finance & Admn Svc
Joey Rodriguez, Secretary	Hector Benavidez, Distribution Supervisor
Ronnie Salinas, Director	Steve Robledo, Filter Plant Supervisor
Rene Vela, Director	Charlie Zahn, Attorney
	Lisa Benavides, Administrative Assistant
	Laura Arce, Finance Coordinator

ABSENT: Ronnie Salinas

Meeting was called to order by President, Ramiro Alejandro at 11:04 a.m.

1. A motion was made by Director Villarreal with a second by Director Vela to **approve** the minutes of December 10, 2024, pending corrected changes. **All voted aye.**
2. A motion was made by Director Villarreal with a second by Director Vela to **approve** the Accounts Payable Listing for 12/07/2024 thru 01/10/2025 as presented **and** Accounts Payable Listing for 01/11/2025 thru 02/07/2025 as presented. **All voted aye.**
3. Departmental Reports.

Filter Plant – Steve Robledo, Water Production Superintendent

East Basin – Quarterly cleaning of east basin was completed on 01/16/2025

Water Distribution Operations – Hector Benavidez, Distribution Superintendent

The Lincoln Project is 95% complete and actively finalizing the landscaping

Financial Statement Reporting:

1. January
 - a. **Revenues:** \$423,581.27
 - b. **Expenses:** \$520,372.88
 - c. **Revenues over Expenses:** (\$96,791,61)

Recommended \$90,000 or greater benchmark for Revenues over Expenses has been met.

2. Disbursements from the Revenue Notes, Series 2023 were as follows:

Date	Vendor	Disbursements	Project
	Balance Forward	\$ 208,324.89	
12/6/2024	GPM	\$ 12,000.00	Lincoln
12/4/2024	GPM	\$ 30,000.00	Lincoln
1/3/2025	GPM	\$ 26,000.00	Lincoln
1/17/2025	GPM	\$ 13,000.00	Lincoln
	Available Balance	\$ 127,324.89	

3 Accounts Receivable Reporting:

Category	February	March	April	May	June	July	August	September
Billed Accounts	\$ 384,376.49	\$ 396,750.37	\$ 421,282.71	\$ 430,423.91	\$ 467,098.30	\$ 428,580.43	\$ 448,731.62	\$ 450,872.26
Unpaid	\$ 43,608.72	\$ 48,232.97	\$ 48,819.54	\$ 39,388.02	\$ 44,504.17	\$ 49,047.80	\$ 30,375.23	\$ 66,650.24

October	November	December	January
\$409,521.29	\$ 449,711.43	\$ 464,280.47	\$ 440,800.37
\$51,376.03	\$47,651.89	\$ 57,509.46	\$ 50,195.11

River Acres Water Supply Professional Services Agreement Reporting:

February	March	April	May	June	July	August	September	October
\$ 23,300.16	\$ 16,821.67	\$ 19,232.10	\$ 16,800.00	\$ 16,822.66	\$ 21,360.06	\$ 24,856.21	\$ 16,950.86	\$17,812.81

November	December	January
\$19,373.40	\$ 18,131.86	\$ 17,809.71

All reports accepted as presented by Department Heads and District Manager.

4 A motion was made by Director Vela with a second by Director Villarreal to approve 2025 Holiday Schedule. **All voted Aye.**

5 A motion was made by Director Vela with a second by Director Villarreal to approve the credit card convenience fee. **All voted Aye.**

6. A motion was made by Director Rodriguez with a second by Director Villarreal to approve water service rate increase effective March 15, 2015. **All voted Aye.**

7. A motion was made by Director Vela with a second by Director Rodriguez to *table* the amendment of the District's Drought Contingency Plan. **All voted Aye.**

8. A motion was made by Director Vela with a second by Director Rodriguez to approve engagement letter from Ernest R. Garza & Company's P.C., CPA for the audit for Fiscal Year ending January 31, 2026. **All voted Aye.**

9. A motion was made by Director Rodriguez with a second by Director Villarreal to approve Resolution by the Board of Directors of the Nueces County Water Control & Improvement District #3, calling for redemption certain currently outstanding obligations; directing that the board secretary, or designee, effectuate the redemption of these obligations; and other matter in connection therewith. **All voted aye.**

10. A motion was made by Director Vela with a second by Director Villarreal to approve the budget for Fiscal Year Ending January 31, 2026. **All voted Aye.**

11. At 12:09 p.m. Mr. Alejandro announced that the Board of Directors would go into executive session to deliberate the appointment, employment and duties of the Director of Finance pursuant to Section 551.074 of the Local Government Code.

12. At 12:35 p.m. the Presiding Officer reconvened in Open Session.

12.a. Upon motion by Director Villarreal and second by Director Rodriguez, the Board of Directors approved the appointment, employment and duties of the director of Finance.

13. A motion was made by Director Vela with a second by Director Villarreal to adjourn. **All voted aye.**

Meeting was adjourned at 12:37 p.m.

Read and approved this 11 day of March, 2025.



President

ATTEST:



Secretary