

**Regular Meeting** of the Board of Directors of Nueces County Water Control and Improvement District #3 held in their office at 501 East Main Street, Robstown, Texas, on **Tuesday, November 12, 2024, 2024 at 6:00 p.m.**

**Present:**

Ronnie Salinas, President  
 Richard Villarreal, Vice-President  
 Ramiro Alejandro, Secretary  
 Joey Rodriguez, Director  
 Rene Vela, Director

Marcos Alaniz, District Manager  
 Addie Salinas-Hollers, Mgr of Finance & Admn Svc  
 Hector Benavidez  
 Steve Robledo, Filter Plant Supervisor  
 Armando Gonzalez, Attorney  
 Charlie Zahn, Attorney  
 Laura Arce

**ABSENT:**

Meeting was called to order by President, Ronnie Salinas at 6:04 p.m.

1. A motion was made by Director Vela with a second by Director Villarreal to **approve** the minutes of October 15, 2024, pending corrected changes. **All voted aye.**
2. A motion was made by Director Alejandro with a second by Director Villarreal to **approve** the Accounts Payable Listing as presented. **All voted aye.**
3. Departmental Reports.

1. **Filter Plant – Steve Robledo, Water Production Superintendent**  
 Annual Calibrations - First Instrument Solutions performed annual flow and pressure calibrations at the water treatment plant.
2. **Water Distribution Operations – Hector Benavidez, Distribution Superintendent**  
 2" Waterline 100 blk of Industrial: 1100 linear feet
3. **Financial Statement Reporting:**

October

- a. **Revenues: \$436,389.45**
- b. **Expenses: \$394,227.77**
- c. **Revenues over Expenses: \$42,161.68**

*Recommended \$90,000 or greater benchmark for Revenues over Expenses has been met.*

Disbursements from the Revenue Notes, Series 2023 were as follows:

Date	Vendor	Disbursements	Project
	<b>Balance Forward</b>	<b>\$295,024.89</b>	
09/13/2024	GPM	\$15,000.00	Lincoln
10/4/2024	GPM	\$30,000.00	Lincoln
10/18/2024	GPM	\$30,000.00	Lincoln
11/1/2024	GPM	\$11,700.00	Lincoln
	<b>Available Balance</b>	<b>\$208,324.89</b>	

Accounts Receivable Reporting:

Category	February	March	April	May	June	July	August	September	October
Billed Accounts	\$ 384,376.49	\$ 396,750.37	\$ 421,282.71	\$ 430,423.91	\$ 467,098.30	\$ 428,580.43	\$ 448,731.62	\$ 450,872.26	\$409,521.29
Unpaid	\$ 43,608.72	\$ 48,232.97	\$ 48,819.54	\$ 39,388.02	\$ 44,504.17	\$ 49,047.80	\$ 30,375.23	\$ 66,650.24	\$51,376.03

River Acres Water Supply Professional Services Agreement Reporting:

Category	February	March	April	May	June	July	August	September	October	November
Invoices Paid	\$ 23,300.16	\$ 16,821.67	\$ 19,232.10	\$ 16,800.00	\$ 16,822.66	\$ 21,360.06	\$ 24,856.21	\$ 16,950.86	\$17,812.81	\$19,373.40

All reports accepted as presented by Department Heads and District Manager.

4. A motion was made by Director Rodriguez with a second by Director Villarreal to approve Engineering Services Contract Agreement with Hanson Professional Services Inc. for the Texas Water Development Board (TWDB) RFQ. **All voted Aye.**

A motion was made by Director Rodriguez with a second by Director Villarreal to approve the Financial Services Contract Agreement with Estrada Hinojosa for the Texas Water Development Board (TWDB) RFQ. **All voted Aye.**

A motion was made by Director Rodriguez with a second by Director Villarreal to approve Bond Counsel's letter of engagement with Norton Rose Fulbright Contract for the Texas Water Development Board (TWDB) RFQ. **All voted Aye.**

5. A motion was made by Director Alejandro with a second by Director Villarreal to *table* 2-inch line replacement project from 309 Industrial Blvd (Gulf Coast Co-Op), Robstown, Texas 1,100 ft South. *Director Alejandro would like to go out for bids.* **All voted Aye.**

6. Board of Directors Enter Executive Session at 6:34 p.m.

Board of Directors Reconvene at 7:38 p.m. (Director Alejandro left)

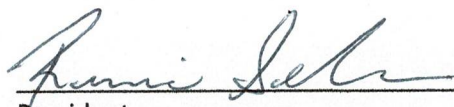
7. A motion was made by Director Villarreal with a second by Director Rodriguez to authorize a contract with Director of Finance for financial services after retirement. **All voted Aye.**

8. General Consensus to set a budget workshop for February 8, 2025.

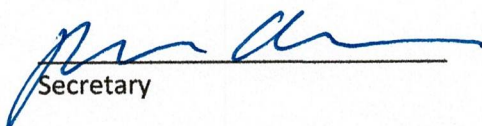
9. A motion was made by Director Rodriguez with a second by Director Villarreal to adjourn. **All voted aye.**

Meeting was adjourned at 7:44 p.m.

Read and approved this 18 day of Dec, 2024.

  
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 President

ATTEST:

  
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 Secretary

**CERTIFIED AGENDA FOR CLOSED MEETING OF THE BOARD OF DIRECTORS OF  
THE NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3**

**Meeting Date:** November 12, 2024, 2024  
**Starting Time and Date of Meeting:** 6:34 p.m. on the Meeting Date  
**Ending Time and Date of Meeting:** 7:38 p.m. on the Meeting Date  
**Presiding Officer:** Ronnie Salinas  
**In Attendance for all or part of the meeting:**

**Directors:**

Ronnie Salinas  
Richard Villarreal  
Ramiro Alejandro  
Joey Rodriquez  
Ronnie Salinas

**Staff:**

Addie Salinas-Hollers

**Others:**

Armando Gonzales  
Charles W. Zahn, Jr.

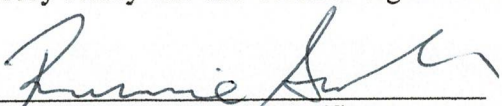
The Presiding Officer announced the Starting Time and Date of the Meeting. The following is a statement of the subject matter of each topic deliberated at the meeting, along with a record of any further action taken with respect to each topic:

- 6.a. Legal advice from counsel regarding Personnel Matters. (§551.071)
- 6.b. Deliberate the appointment, employment and duties of the Director of Finance. (§551.074)
- 6.c. Deliberate the appointment, employment, evaluation, reassignment and duties of the District personnel. (§551.074)

**RECONVENE IN OPEN SESSION**

- 7. At 7:38 p.m. the Presiding Officer reconvened in Open Session.
  - 7.a. Upon motion by Richard Villarreal and second by Joey Rodriquez, the Board of Directors authorized counsel for the District to negotiate an agreement with the Director of Finance, Addie Salinas-Hollers, to provide consulting services to the District for a period of one year after her retirement.
  - 7.b. No action was taken as a result of the deliberations in Executive Session.

There being no further business for this closed meeting of the Board of Directors, the Presiding Officer announced the Ending Time and date of Meeting. I hereby certify that this Certified Agenda is a true and correct record of the proceedings of this meeting.

  
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Ronnie Salinas, Presiding Officer

**Confidential:**

No one shall, without lawful authority, knowingly make public this certified agenda of a closed or executive session. A person who violates this subsection shall be guilty of a Class B misdemeanor and further shall be liable to any party injured or damaged thereby. Texas Revised Civil Statutes, G.C. § 551.071.